

OREGON SKILL TEST INSTRUCTIONS

Introduce / re-introduce yourself and your Actor.

**Sit side-by-side with the candidate and read these instructions out loud as the candidate follows along.
Must be read word-for-word for *each and every* candidate tested.**

WELCOME TO YOUR SKILL TEST.

I do not decide whether or not you pass or fail. I only observe and record the steps I see you demonstrate. Headmaster staff in Helena, Montana, will score your test.

- ⇒ You will have **up to** 45 minutes to complete five tasks. I will let you know when 15 minutes remain.
- ⇒ Each of the five tasks has a scenario. I will read **one scenario at a time** to you. As soon as you understand the scenario, please actually perform and demonstrate the task.
- ⇒ Anytime during the test, you may ask me to **reread** any scenario.
- ⇒ Anytime during the test you may correct any step on any task that you believe you did incorrectly. To make a correction, you must tell me the specific task and what steps you will be **re-demonstrating**.
- ⇒ When you finish a task, tell me you are finished with the task and return to this **relaxation area**.
- ⇒ You must demonstrate hand washing as your first task. Then as you demonstrate the steps in each of the four remaining tasks, you may just tell me when you would wash your hands. Any other steps **that are only verbalized** will not count.

I will now show you the location of the supplies and demonstrate the equipment you may use while I answer any questions you may have about your other four tasks which will be:

_____, _____, _____, _____.

Your skill test time will start when you begin the hand washing task.

Next: The RN observer shows the candidate the equipment location and demonstrates the use of just the equipment the candidate will need for his/her five-tasks.

- ✓ **Always** demonstrate where you want the **candidate to knock** when entering the room, show the bed brakes and bed controls, privacy curtain, call bell, and any other things unique to the test site. Tell the candidate that they may use or move any equipment or supplies as necessary to accomplish the tasks.
- ✓ Be sure the candidate signs the recording sheet on which you have already printed his/her name *if it will be needed for one or more of the five tasks*.
- ✓ Be sure you have instructed the candidate as to the location of the relaxation "waiting" area.
- ✓ Answer any remaining questions, remind the candidate that you may not answer any questions once the skill test begins.
- ✓ Begin the skill test by reading the hand washing scenario word-for-word. Start your timer when the candidate makes his/her move to start the hand washing task.