

Skill Test Instructions

Introduce/re-introduce yourself and your Actor.

Sit side-by-side with the candidate and read these instructions out loud as the candidate follows along. Must be read word for word for each and every candidate tested.

Welcome to your Skill Test.

I do not judge or evaluate your performance. I will be observing and recording whether or not you perform the steps on each of the five tasks that make up your skill test. Headmaster staff in Helena, MT will score your test. I will not know whether or not you have passed or failed.

Please **actually perform and demonstrate** every step on each of five tasks that the computer has randomly chosen. You will have 35 minutes to complete all five tasks. I will let you know when 15 minutes remain.

You will begin with the task of hand washing. After you do hand washing you will perform four more tasks, which will be _____, _____, _____, _____. You don't have to remember these four tasks, because I'll tell them to you again, one at a time, as you progress through the skill test. After demonstrating hand washing as your first task **you may just tell me** when you should wash your hands during each of your remaining four tasks. It may help you to talk yourself through each step as you perform your five tasks.

Each task has its own scenario. I will read each scenario to you before you start each task. Complete each task as if you are entering a new resident's room. You may use any equipment necessary. You may move equipment as needed to accomplish your tasks. Try to relax, be calm, and take charge of your work space.

I will read one scenario at a time to you. After I read the scenario to you, please demonstrate the task. When you finish the task, tell me you are finished with the task and come back to this relaxation area. When we have the next task set up for you I'll come and read the next scenario to you.

Any time during the skill test, until you run out of time or tell me you are finished with your skill test, **you may repeat or correct** any task or step on a task that you believe you did incorrectly. You must first tell me the specific task to be corrected and what step or steps you wish to re-demonstrate.

You may ask me to reread any of the scenarios to you at any time during your 35 minute skill test.

When all five tasks are finished, if you have time remaining, you may still go back and correct anything you think you performed incorrectly or you must tell me you are finished with the skill test.

I cannot answer any questions once we begin the test. Do you have any questions now?

(Next: The RN observer shows the candidate the equipment location and demonstrates the use of just the equipment the candidate will need for his/her five-tasks. Be sure the candidate signs the recording sheet on which you have already printed his/her name *if it will be needed for one or more of the five tasks*. Be sure you have indicated, to the candidate, where the relaxation "waiting" area will be. Answer any remaining questions and begin the skill test by reading the scenario for hand washing word-for-word.)