



D&S Diversified Technologies LLP

Headmaster LLP

D&S DIVERSIFIED TECHNOLOGIES, LLP - HEADMASTER, LLP

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Innovative, quality technology solutions throughout the United States since 1985.

Arkansas Medication Assistant-Certified (MA-C)

Arkansas Medication Assistant Knowledge Test Proctor (KTP) Independent Contractor Application Form 1500RM

PERSONAL INFORMATION:

KTP Last Name: _____ KTP First Name: _____ KTP Middle Name: _____

Address: _____
(Street) (Apt. #) (City) (State) (Zip Code)

Social Security #: _____ Email: _____ Date of Birth: _____

Best Contact Phone #: _____ Gender: Female Male

TESTING SITE:

I will be administering D&S Diversified Technologies (D&SDT)-HEADMASTER Medication Assistant Knowledge tests at an Arkansas State Board of Nursing (ASBN) approved Medication Assistant facility that meets ASBN and D&SDT-HEADMASTER requirements. I will ensure that all necessary materials and equipment are available for the consistent administering of the D&SDT-HEADMASTER Medication Assistant Knowledge tests and that the test is consistently administered. I will not administer tests to family members or personal friends.

VERIFICATION:

I hereby verify that the above information is true and correct and I attest that I will abide by all terms and conditions agreed to in writing with D&SDT-HEADMASTER:

KTP Applicant's Signature: _____ **Date:** _____

REFERENCE:

I certify that the applicant is known to me and the information listed above is true and correct:

Reference's Signature: _____ Reference's Title: _____ Phone #: _____

Reference's Address: _____ City: _____ State: _____ ZIP: _____

To become an Independently Contracted Medication Assistant Knowledge Test Proctor in Arkansas, you must meet the guidelines set forth by D&SDT-HEADMASTER and the Arkansas State Board of Nursing (ASBN). This includes successfully completing D&SDT-HEADMASTER specified training and meeting all other Knowledge Test Proctor certification requirements. Initial KTP certification training is \$35 and is non-refundable. Upon successful completion of her/his first test event, the KTP will receive a \$20 first test rebate for completing the final step of the certification process which is successfully managing her/his first complete test event. KTPs must recertify yearly using a D&SDT-HEADMASTER/ASBN approved recertification process.

Check method of payment: CHECK CASHIER'S CHECK MONEY ORDER VISA MASTER CARD
(MAKE CHECK, CASHIER'S CHECK OR MO PAYABLE TO **D&SDT** AND MAIL TO P.O. Box 6609, HELENA, MT 59604)

Credit/Debit Card #: _____ Credit/Debit Card Expiration Date: _____ ZIP: _____

Print name as it appears on the Credit/Debit Card: _____ Signature of Credit/Debit Card Holder: _____